

SADA NEPAL PROFILE

Social Awareness and Development Association (SADA) Nepal

Dashrath Chand Municipality Ward No. 1, Gothalapani, Baitadi, Far west Nepal

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ORGANIZATION PROFILE

1. Introduction

Social Awareness and Development Association Nepal (SADA-Nepal) is a civil society organization, with the purpose of providing a prosperous and resilient society. Founded on the basis of egalitarian ideologies, SADA Nepal efforts strive to alleviate human suffering, assist during crisis, and support the holistic development of vulnerable individuals. Self-sustainability and participatory development practices are the organizations leading values and are promoted throughout all strategies implemented. Good governance, transparency and accountability are core values practiced by the organization within the programs and organizational practices.

The organization is registered with the Government of Nepal (GoN) in August 1996. It has been working to improve the livelihood of people through Improved Agricultural Practices, Natural Resource Management (NRM), Education, Health, Wash and Sanitation, Disaster Risk Reduction (DRR), and Climate Change Adaption (CCA).

1.1. Vision

SADA Nepal envisions a Prosperous and Resilient Society where egalitarian practices are adopted as its common values and norms.

1.2. Missions

- Contribute for the alleviation of human suffering and injustice by promoting justice, peace, harmony and equity while providing services and programs to marginalized individuals.
- To promote the concept of self-sustained and participatory development practices as leading values of society.
- To be keen to keep the environment intact along with local livelihoods even within smaller premises with little area of work.

1.3. Goal

To improve the quality of life of marginalized groups through empowerment, innovative and contextual interventions for socio-economic transformation, building resiliency, and good governance.

1.4. Objectives with Performance Indicators

- By 2020, we hope to have helped thirty thousand individuals i.e. women, neonatal, children, elderly citizens and people with disabilities with nutritional intake, food security and income generation by enhancing their skills and knowledge on livelihood options.
 - By 2020, we hoped to have reached thirty thousand families with support of quality education, health/wash services and socio-economic empowerment programs.
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- By 2020, we hope to have carried out various alternative livelihood improvement programs through access to financial services, skill development and vocational trainings that would have touched twenty-five thousand people.
- By 2020, we hope to have reached to thirty thousand families with the wise use of natural resources like alternative energy promotional activities i.e. improved cooking stoves, improved water mills, Pico/micro hydro plants and other energy efficient technologies.
- By 2020, we hope to have completed 200 awareness campaigns educating and capacitating 6000 people about participatory planning, rights and responsibilities of citizens, transparency, accountability, equity and democratic local governance.
- By 2020, we hoped to integrate most of identified major crosscut issues i.e. GESI, CCA, DRR, transparency and accountability in our main stream plan and programs.

2. Organization Structure

SADA Nepal has a Governing Board of nine people comprising of a chairperson, vice- chairperson, secretary, treasurer and other five executive members. The demographics of the Governing Board include 5 females, 4 males, and two dalits. All executive members offer highly knowledgeable and specific expertise with working with individuals and community based organizations (CBOs) in coordination with local government bodies, government agencies, and national and international donors. The General Council of SADA Nepal consists of 25 equal members, in which the Governing Board is chosen from. The General Body meeting is held once in a year; however, the meeting can be convened more than once if required. The General Council has right to enact and amend the by-laws of the organization.

The members discuss the different aspects of organization including financial and programmatic issues, policy issues, and strategy matters. On the basis of the greater interest for the target group, the Governing Body gives direction to the General Council to decide the next course of future action. As per needs of the situation, mid-term meetings are also called in order to make major decisions.

2.1. Financial Management

To look after financial management of the organization, there is a team of accountants lead by the Account Officer who is responsible for overall finance related matters. The annual budget is approved by the Governing Board and the General Council. Each project prepares monthly and quarterly budgets with an action plan that is presented to the board meeting for approval of the board.

2.2. Recruitment Policy

There is a "Recruitment Committee" for the organization and associated projects. The committee has three members lead by the Chairperson. A project coordinator and a representative of government agencies or partner organization/agencies could be invited as an advisor. When there is a vacant position, potential

candidates are short-listed and followed by an interview process. There is a fixed criterion for the selection of candidates such as qualifications and experiences.

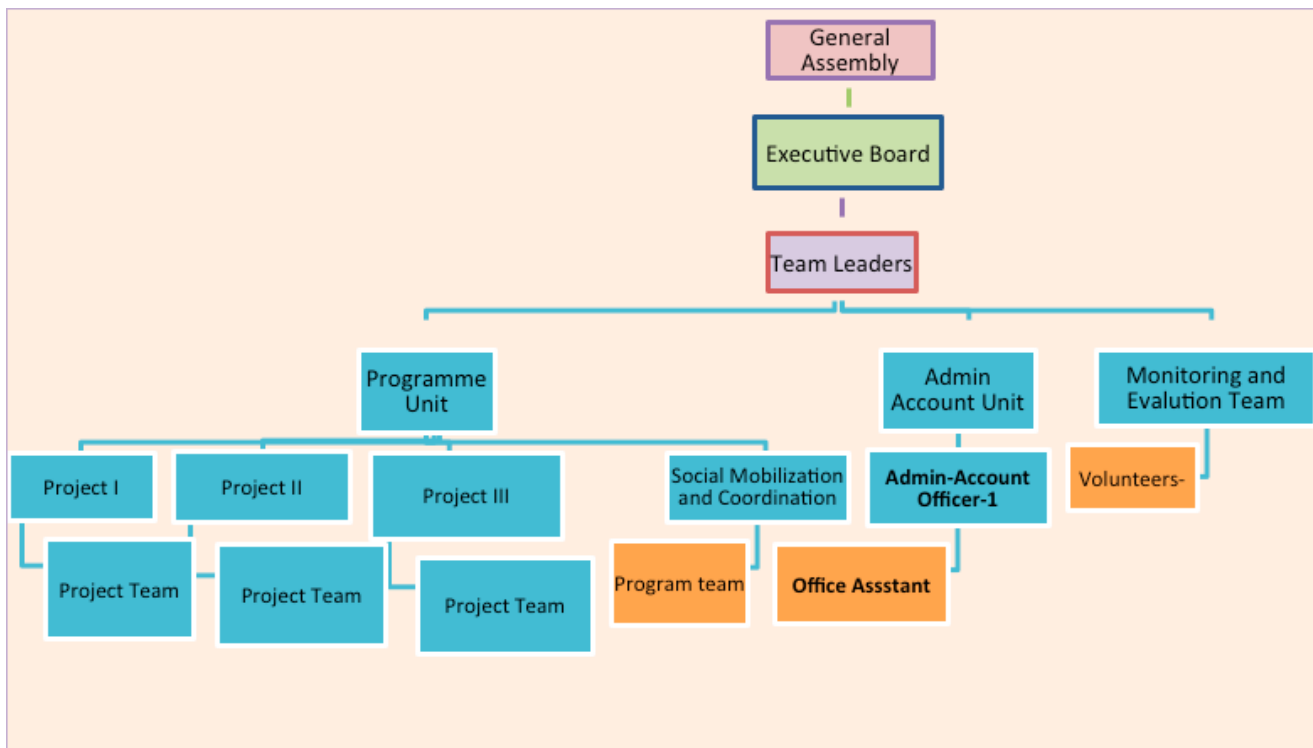
Selected candidates are briefed about the rules and regulations of the organization and are asked to sign the agreement. The other signatory of the agreement is the Chairperson/Team Leader in behalf of the organization. The agreement is for one year and is extended according to the performance of the staff or extension of the project.

2.3. Governing Board Members

	Name	Position	Educational Qualifications	Ethnicity/Gender
1	Mr. Krishna S. Thagunna	Chairperson	MA, M. Phil (Dev. Studies)	Chhetri (Male)
2	Mr. Narayan Pant	Vice-Chair	BA, IWM technician	Brahmin (Male)
3	Ms. Jayanti Karki	Secretary	B. Ed.	Chhetri (Female)
4	Mr. Bhani Ram Luhar	Treasurer	I. Ed.	Dalit (Male)
5	Mr. Maya Chand	Member	MA Sociology	Chhetri (Female)
6	Ms. Shanti Singh	Member	B. Ed.	Chhetri (Female)
7	Mr. Krishna Mahara	Member	BA	Chhetri (male)
8	Mr. Dipesh Pyakurel	Advisor	Pursuing a Ph D. University of Copenhagen, Denmark	Dalit (male)
9	Mr. Kamal Adhikari	Advisor	Ph. D. University of Lester, UK	Chhetri (male)

2.4. Total No. of Members

Total General Members	Males	Females	Total Dalits
25	11	14	6



2.5. Linkage, Cooperation and Networking

SADA has been working closely in coordination with local government bodies, government line agencies and other non-governmental and private organizations. Its annual program activities has been endorsed and accepted by District Council. SADA always participates and share its program activities with committees under the local governance arrangement of the government of Nepal. The DDC Baitadi invites SADA to participate in periodical meetings and reviews SADA on a regular basis. SADA has a working relationship with other government agencies, municipalities and VDCs in the district.

SADA is committed to promote decentralized and participatory local governance by proceeding through program activities that are identified and prioritized by Local Bodies in their respective area.

SADA Nepal has long working relationship with several I/NGO in various sectors.

3. Areas of Expertise

3.1. Situation Analysis/ Assessment

Conducted situation analysis and need assessment of more than 400 CBOs, Local Bodies and Private Support Organisations (PSOs) by using Participatory Rural Appraisal (PRA), Participatory Organizational Analysis Process (POCAP) and UCPA tools.

3.2. Social Research/ Analysis

Conducted social analysis/ researches on the themes like livelihoods, poverty, gender, governance, food security, caste and ethnicity, and climate change.

3.3. Capacity Building and Organizational Development

Conducted training, workshops and coaching on the themes like Business Planning (production plan, marketing plan and financial plan), strategic planning, organizational development, proposal and report writing, monitoring and evaluation, organizational policies/ procedures development, financial management, documentation and disseminations to different marginalized ethnic group organizations, NGOs and CBOs.

3.4. Project/ Proposal Development

Supported different CBOs and NGOs to develop their project proposals and business plans by assessing needs of the community. More than 6 CBOs and 20 cooperatives are receiving funds and implementing activities mainly from RISMFP, DEO, DDC and VDCs. Supported more than 300 CBOs to start sustainable agriculture and kitchen garden around the district through farmer-to-farmer programs.

3.5. Monitoring and Evaluation

Contributed in defining monitoring indicators, development of participatory monitoring and evaluation system and database for different CBOs and NGOs and also conducted project/ programme evaluation for different organisations.

3.6. Knowledge Management

Supported NGOs in developing their communication strategies, documentation of case studies/effective practices/success stories, contributed in development of reports and dissemination materials, and developed different manuals, training materials and case studies.

3.7. Facilitation, Training and Coaching

Facilitated series of meetings, workshops, trainings for different development agencies in western Nepal on various developmental themes e.g. local governance, social mobilization, local level planning, and Livelihood improvement plan preparation etc

3.8 Manual Development

Developed manuals on office management, financial management, gender and development, peer education and participatory vulnerability analysis.

4. Projects

	Current Projects	Coverage Area	Working Theme
1	Traditional Knowledge Documentation. Biodiversity Register, and Bio-cultural Protocol Preparation (RECAST/TU/ICIMOD)	Kanda VDC of Bajhang district	Traditional Knowledge documentation, Biodiversity Register, Bio-cultural Protocol preparation and journal Article Publication: on process
2	Monitoring Compliance of Local Bodies with Legislative and Policy Requirement in support of LGAF (GON/UNDP)	DDC, 2 municipalities and 17 VDCs	Budget review of VDCs, DDC, Municipality, Capacity building of WCF, CACs, LPOs and local bodies on civic oversight tools, support local bodies to maintain transparency and accountability at local level.
3	Promoting Agriculture, Health and Alternative Livelihoods (PAHAL, Mercy Crops/USAID)	12 VDCs of Baitadi district	Agricultural and Market Promotion, Natural Resource Management (NRM), Health, Wash and Sanitation, Disaster Risk Reduction (DRR), Climate Change Adaption (CCA), Good Governance and GESI
4	Managing Risk through Economic Development (Mercy Crops)	3 VDCs of Baitadi district	Agricultural and Market Promotion, Natural Resource Management (NRM), Disaster Risk Reduction (DRR), Climate Change Adaption (CCA)
5	Raising Income of Small and Medium Farmer's Project (ADB/GON)	Baitadi District	To provide support interested farmer groups and cooperatives to write business plans, marketing plans to access the project grant, conduct training and workshops on capacity need.
	Completed Projects	Coverage Area	Working Theme
1	Literacy Project (DEO, 2013)	Sharmali VDC	Identified needed people in support of Education Resource Centre and Local schools, Conducted 52 classes
2	Local Body Grand Review and Compliance Monitoring in support of ADDAN/ Governance and Accountability Facility (LGAF) (2012 to 2014)	Covered 12 VDCs and DDC	Budget review of VDCs, DDC, Municipality, Train WCF, CACs on civic oversight tools, support local bodies to maintain transparency and accountability at local level. Produce report on good governance, accountability and inclusion aspects of local bodies, Budget review, public audit, social dialogue and compliance monitoring

	Completed Projects	Coverage Area	Working Theme
3	Social Mobilization for Dashrathchand Municipality (2012 to 2013)	Dashrathchand Municipality/ LGCDP	Farmed 4 CACs, 4 WCFs, conducted socio Economic survey of 4 wards and conducted more than 300 REFLECT classes in CACs. Facilitated CACs and WCFs on local planning.
4	Food Security through Sustainable Social Management Practices in support of SSMP/ Helvetas Nepal (2005-2014)	Basantpur, Durgasthan, Gurukhola, Hatairaj, Shivnath and Salena VDCs	373 Urine Pits to collect urine, 68 low-cost poly-house for tomato production, 1254 improved compost pits, capacitate 182 Leader Farmers in different farming techniques. Of the Leader Farmers, 9 people passed level I and 6 people passed II exam from CTEVT. Legume and Cereal Crops Promoted (wheat, Maize) vegetable and goat farming.
5	Farmer to Farmer Agriculture Extension Program FtoF committee chaired by DADO and members were from DLSO, DDC, SADA and Farmers) (2007 to 2011)	36 VDC of Baitadi district in partnership with local VDCs and DDC.	Supported more than 400 groups on vegetable Spice, legume and cereal crops production. Prepared 65 Experienced Leader Farmers (ELF), trained more than 4200 farmers on farmyard compost management, vegetable farming, legume integration with other crops, Animal shed improvement etc.
6	REFEL, Finish Consult Groups/ CRT (2012 to 2013)	8 VDCs of Baitadi district	Installed 1 Ram pump, made one micro-hydro scheme, installed 24 IWM and 1240 ICS
7	Decentralized Rural Infrastructure and Livelihood Project (DRILP) implemented by GoN/DoLIDAR in support of ADB and SDC. (Value of NRs 12,684,563)	Hat, Patan, Kailpal, Salena, Maharudra, Sivnat, Malladehi, Kotila, Bhumiraj and Durgasthan VDCs	122 Group formed, 324 people supported for IG activities i.e Goat farming, vegetable farming, poultry form, teashops, masons, Legume farming etc. 73 small projects i.e. irrigation canals, foot trails, micro-hydro, improved water mills, school buildings, trail bridge made, More than 4000 people got training on health, nutrition, and HIV Aids/STD.
8	Income Generating Activities with DRILP groups (DDC, NRs. 583,000)	Salena, Maharudra and Durgasthan VDCs	Conducted training for farmers on vegetable farming, FYM management and Use of Urine in coordination with DRILP.
9	Community Based water supply and sanitation Project (GoN/ ADB) (2006 to 2009)	Kulaun, Bishalpur and Udaydev VDC	Constructed 3 water supply schemes along with sanitation packages. Constructed toilets and trained people on health and hygiene.

	Completed Projects	Coverage Area	Working Theme
10	Community Literacy Project / CSP/DFID (2006/2007)	Kailpal, Bhumeshor and Gujar VDCs	Community Literacy on Nutrition and health conducted for more than 550 people.
11	Community Literacy Project / World Education Nepal (2004 -2005)	Patan, Silanga, Sakar, Kailpal, Bhumeshor and Gujar VDCs	More than 1200 people became literate on functional aspects of day to day life as saving credit, official document preparation etc.
12	Citrus Orchard Management APPSP-DADO (2006-2007)	Basantpur VDC of Baitadi	Established 10 nurseries and planted more than 600 citrus plants. Managed old citrus gardens.
13	Community Health Awareness and Sanitation Project	Sakar VDC	Constructed 123 toilets, conducted training on sanitation in support of German Development Service (ded)

5. Registration Details

	Act or Rule of Registration	Regd. No.	Date Regd.	Agency
1	Registered under the 'Social Organization Registration Act 2034 (1977)'	83/053/054	August 06, 1996 (2053/04/18)	District Administration Office Baitadi
2	Social Welfare Act, 2049 (1992)	4584	November 05, 2006 (19/7/2063)	Social Welfare Council, Kathmandu
3	Income Tax and VAT Registration	301781161	2062/2/2	Inland Revenue Office, Mahendranagar, Kanchapur
4	Tax Exemption Registration	301781161	2062/9/19	Inland Revenue Office, Mahendranagar, Kanchapur